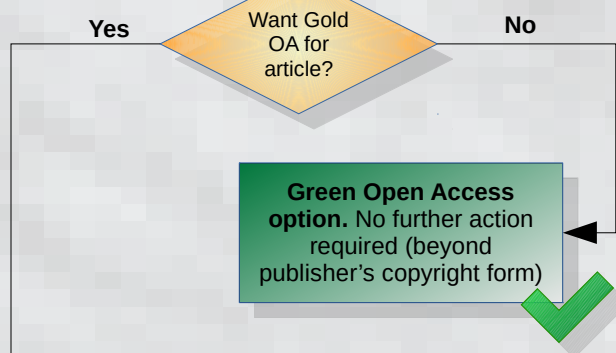# Open Access publishing (OA)
Workflow for meeting the Open Access / REF policy requirements & for having research papers published Gold Open Access
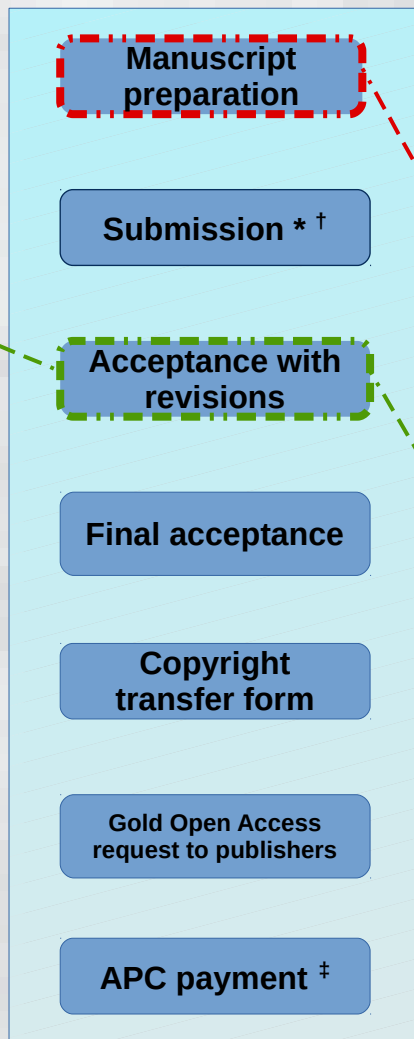
Publication timeline

Research Data Management (RDM)
Workflow for creation & deposit of datasets associated with research publications

Create Pure record w/ date of acceptance & full-text accepted author manuscript as soon as possible upon manuscript acceptance

Want Gold OA for article?

Yes / **No**

Green Open Access option. No further action required (beyond publisher's copyright form) ✓

Send funding request to openaccess@strath.ac.uk (ideally forwarding acceptance notice)

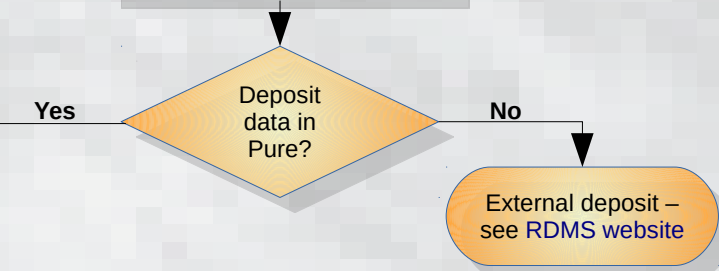Case-specific funding eligibility confirmation & processing of the Open Access fee (APC) payment ✓

* Make sure the funded project grant number is correctly acknowledged in the manuscript & a data statement is included.
† Email **openaccess@strath.ac.uk** if you are submitting to a Springer journal. Your article may be eligible for Gold OA at no cost.
‡ Some publishers wait of the APC to be paid before releasing the article.

Manuscript preparation

Submission * †

Acceptance with revisions

Final acceptance

Copyright transfer form

Gold Open Access request to publishers

APC payment ‡

First online release!

Prepare data at manuscript submission

Deposit data in Pure?

Yes / **No**

External deposit – see RDMS website

- Start review and preparation of supporting data
- Create a basic dataset record in Pure
- Save record as "entry in progress"
- A 'place-holder' DOI will be issued by admin
- Add 'place-holder' DOI to a data statement in article manuscript prior to submission

- Complete Pure dataset record metadata
- Create a README file to document data
- Upload final version of dataset to Pure
- <Will data be open, restricted or embargoed?>
- Send completed dataset record 'for validation'

Admin will:
- Check dataset record for completeness
- Mint the active version of the 'place-holder' DOI
- Validate the dataset record
- Create a public record on Knowledgebase before the article is published
- DOI will not function unless there is a public page on KnowledgeBase for it to resolve to ✓

Repositories, Open Access & Datasets (ROADS), University of Strathclyde

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