Open Access publishing (OA)
Workflow for meeting the Open Access / REF policy requirements & for having research papers published Gold Open Access

- Manuscript preparation
- Submission * †
- Acceptance with revisions
- Final acceptance
- Copyright transfer form
- Gold Open Access request to publishers
- APC payment ‡

First online release!

Research Data Management (RDM)
Workflow for creation & deposit of datasets associated with research publications

- Deposit data in Pure?
  - Yes
    - Start review and preparation of supporting data
    - Create a basic dataset record in Pure
    - Save record as "entry in progress"
    - A 'place-holder' DOI will be issued by admin
    - Add 'place-holder' DOI to a data statement in article manuscript prior to submission
  - No
    - External deposit – see RDMS website

- Deposit data in Pure?
  - Yes
    - Complete Pure dataset record metadata
    - Create a README file to document data
    - Upload final version of dataset to Pure
    - <Will data be open, restricted or embargoed?>
    - Send completed dataset record 'for validation'
  - No
    - Send funding request to openaccess@strath.ac.uk
      (ideally forwarding acceptance notice)

Admin will:
- Check dataset record for completeness
- Mint the active version of the 'place-holder' DOI
- Validate the dataset record
- Create a public record on Knowledgebase before the article is published
- DOI will not function unless there is a public page on KnowledgeBase for it to resolve to

- Green Open Access option. No further action required (beyond publisher’s copyright form)
- Send funding request to openaccess@strath.ac.uk
  (ideally forwarding acceptance notice)
- Case-specific funding eligibility confirmation & processing of the Open Access fee (APC) payment
- First online release!

* Make sure the funded project grant number is correctly acknowledged in the manuscript & a data statement is included.
† Email openaccess@strath.ac.uk if you are submitting to a Springer journal.
Your article may be eligible for Gold OA at no cost.
‡ Some publishers wait for the APC to be paid before releasing the article.

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